



Internet & E-Safety Policy

Ratified by Chair of Govs:

Signed by 

Date 

Policy Statement:

MIAG (Meeting Individual Aspirations & Goals) is committed to providing a safe and supportive digital environment for learners, staff, and visitors. This policy outlines how internet and digital technologies are used safely and responsibly within our provision.

Aims of the Policy:

- ✚ To protect learners and staff from online risks
 - ✚ To ensure safe and appropriate use of technology
 - ✚ To educate learners about responsible digital behaviour
 - ✚ To comply with safeguarding and data protection regulations
-

Scope:

This policy applies to:

- ✚ All staff, learners, directors, volunteers, and visitors
 - ✚ All devices and technology used within MIAG
 - ✚ Remote learning and communication platforms
-

Roles and Responsibilities:

Role:	Responsibility:
Operations Manager	Overall responsibility for internet and e-safety operations and management
Designated Safeguarding Lead (DSL)	Monitor online safety risks and concerns
All Staff	Model and enforce safe use of digital platforms
Learners	Follow the Acceptable Use Agreement
Parent/Carers	Support safe internet use at home

Acceptable Use Guidelines:

For Learners:

- ✚ Only access appropriate websites and platforms approved by staff
- ✚ Never share personal information online
- ✚ Report anything that feels uncomfortable, upsetting, or unsafe
- ✚ Respect others in all online interactions
- ✚ Use provision devices and accounts for learning only

For Staff:

- ✚ Use technology professionally and appropriately
 - ✚ Never engage in inappropriate digital communication with learners
 - ✚ Report online concerns to the DSL immediately
 - ✚ Maintain confidentiality and secure handling of data
-

Online Risks Addressed:

- ✚ Cyberbullying
 - ✚ Exposure to inappropriate content
 - ✚ Online grooming or exploitation
 - ✚ Privacy and data breaches
 - ✚ Radicalisation and extremism
 - ✚ Gaming and screen time concerns
-

Filtering and Monitoring:

- ✚ MIAG uses filtering and monitoring software on all devices and networks
 - ✚ Inappropriate sites are blocked automatically
 - ✚ Internet use is monitored regularly to detect and prevent harm
-

Use of Personal Devices:

- ✚ Learners must not use personal mobile phones or devices during sessions unless approved by staff for educational purposes as per the Mobile Phone Policy
 - ✚ Staff must follow the Mobile Phone Policy and ensure secure use of personal technology
-

Social Media and Communication:

- ✚ Learners and staff must not communicate through personal social media accounts
 - ✚ Staff may only use approved communication platforms for educational purposes
 - ✚ Learners are educated on the safe and respectful use of social media
-

Remote Learning & Online Platforms:

- ✚ All online learning tools are risk-assessed and approved by MIAG
 - ✚ Staff and learners receive training on using digital platforms safely
 - ✚ All online sessions follow safeguarding protocols (e.g., staff not 1:1 unless risk-assessed, sessions recorded if needed)
-

Education and Awareness:

- ✚ Regular lessons and workshops on e-safety for learners
 - ✚ Staff training on online safeguarding, including Prevent Duty and digital resilience
 - ✚ Parents/carers supported through information sessions and resources
-

Reporting Concerns:

- ✚ Any online safety concerns should be reported immediately to the DSL or deputy
 - ✚ MIAG follows safeguarding and disciplinary procedures for any breaches
-

Breaches of Policy

- ✚ Learner misuse may result in restricted access or disciplinary measures
 - ✚ Staff misuse may result in disciplinary action
 - ✚ All breaches are recorded and addressed promptly
-

Review and Compliance:

- This policy is reviewed **annually** or following significant technological developments.
- Aligned with:
 - Keeping Children Safe in Education (KCSIE)
 - UK GDPR and Data Protection Act 2018
 - DfE guidance on teaching online safety in schools
 - MIAG Mobile Phone Policy